

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:
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MINUTES OF OCTOBER 15, 2019 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Commissioner Dale Porterfield called the meeting to order at 9:00 AM. Commissioner Dave Albertson, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Capt. Jeff Hayes. Excused: Commissioner Adler.

READING AND APPROVAL OF MINUTES

The minutes of October 1, 2019, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes. Commissioner Porterfield seconded the motion. Motion passed.

SECRETARY'S REPORT

No report.

REVIEW OF RESOLUTIONS

Resolution #2019-36 Volunteer Reimbursement Q3 vouchers #27190431 – #27190453 in the amount of \$10,158.50 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Porterfield seconded. Motion passed.

Resolution #2019-37 Payroll & Expense vouchers #27190454 – #27190478 in the amount of \$30,581.77 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Porterfield seconded. Motion passed.

Resolution #2019-38 Transfer from Reserve to Current Expense Fund to cover expenses, in the amount of \$40,000 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Porterfield seconded. Motion passed.

CHIEF'S REPORT

Safety Fair: Our team successfully hosted the 2019 Health & Safety Fair, and between 150 to 200 people attended the Saturday morning event. We received five volunteer firefighter applications that were submitted to the department as a direct result of recruitment efforts during the festivities.

Admin Training: A/A Wheeler went to the Washington Fire Chiefs conference specifically for admin support personnel.

Fireboat Maintenance: Our volunteers continue the work on our second-out fireboat, refurbishing the exterior and interior surfaces. We recently finished the exterior white paint and will begin painting the roof red this week. The pump is still in progress with efforts to align the hoses.

Engine 279 Pump Issue: Although we have a reciprocal agreement with West Pierce that includes apparatus, this past week we received a call from their assistant chief who informed us that they would not perform the repairs on our engine and asked for their loaned rig to be returned. He reported that the work would require more than a simple tune up; repairs would require pulling the transmission and rebuilding the crank case, which would constitute an extensive project that would tie-up limited resources for too long. A/C Wiggins provided a synopsis of the contract agreement, which states that the intent was for pump maintenance only, not to include the engine or engine parts. Chief Bixler stated that we have exchanged engines and currently have E279 back in our bay. While we look for long-term options, we will keep the tank topped off for now, as it will still pump water and meet our needs if we have a structure fire. The District will research options to determine whether a replacement truck can be purchased at a feasible rate.

TRAINING OFFICER REPORT

A/C Wiggins reported that volunteer training continues per the 2019 schedule. Our certified instructors conducted a CPR class this past week for 10 attendees. The live fire burn is scheduled for Saturday, October 26, followed up by a flu shot clinic in the afternoon. We sent our Safety Officer to the FEMA training course last week and await Capt. Reynolds' report. A/C Wiggins also informed the Board that the District recently lost an EMT who will no longer be responding to calls. In addition, the District will lose another EMT in December when her family will go to Germany on military assignment.

UNFINISHED BUSINESS

Capital Building Project: A/C Wiggins provided an update. Architect Dan Kinkella informed us that he has given the necessary paperwork to engineer Bruce MacVeigh, who has indicated that he is 85% finished with his portion of the revisions and plans to return finalized documents to Kinkella tomorrow (10/16/19).

Future Boat Moorage: Chief spoke with the president of Sitts & Hill, and Larry reported that his is still pursuing efforts to schedule a meeting with key County people.

PR Communications: Nothing new to report.

Park & Recreation District: Chief stated that he will follow up with the County in fact-finding efforts that will help to inform the direction of future District service discussions.

Website Redesign: A/A Wheeler reported that a telephone conference has been scheduled for this Thursday morning (10/17/19) with Thomas Van Nuys to review and discuss the project scope.

NEW BUSINESS

EMS Billing: Commissioner Porterfield introduced the topic of EMS transports and the growing island population. The Board requested that the District renew efforts to review the feasibility of patient transport billing.

PUBLIC INPUT

None.

2019 BOARD MEETING SCHEDULE

Nov 5, 2019	3:00 PM
Nov 19, 2019	3:00 PM
Dec 2, 2019	3:00 PM <i>Monday</i>
Dec 17, 2019	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 4:30 PM.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board