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MINUTES OF JULY 16, 2019 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District No. 27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner Dale Porterfield called the meeting to order at 3:00 PM. Commissioner Dave Albertson, Commissioner Colleen Adler, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Capt. Jeff Hayes, Division Chief (D/C) Ron Music, and Larry Lindell and Kathy Hargrave with Sitts & Hill Engineers.

READING AND APPROVAL OF MINUTES

The minutes of July 2, 2019, Regular Board Meeting were presented. Commissioner Adler made a motion to accept the minutes. Commissioner Albertson seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

None.

REVIEW OF RESOLUTIONS

Resolution #2019-25 Payroll & Expense vouchers #27190322 – #27190343 in the amount of \$29,078.16 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2019-26 Transfer from Reserve to Current Expense Fund in the amount of \$1,195.04 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

CHIEF'S REPORT

Chief Bixler provided a post-Independence Day report; the mid-week holiday was mostly uneventful this year. During the following weekend, our marine crew responded to three water rescue calls.

TRAINING OFFICER REPORT

Volunteers participated in water rescue training this past week, and we have training in advanced trail rescue later in July. The District is planning to conduct another Recruit Academy this coming August, with the training burn to be scheduled sometime this autumn. D/C Music is preparing to provide training for patient data entry into the EMS tablets and provided a quick demonstrate of the program efficiencies on a new tablets for the Board.

UNFINISHED BUSINESS

Capital Project Building: Engineer Bruce McVeigh, working with architect Dan Kinkella, has determined how to complete the new energy calculations, and they are now working to ready it for submission tomorrow (July 17).

Future Boat Moorage:

Key representatives from the planning and engineering firm Sitts & Hill Engineers joined the Board meeting to participate in discussion of the project for future boat moorage. Larry Lindell (president) and Kathy Hargrave (chief civil engineer) presented information regarding consultation services they can provide for the project. As a 45-person firm, their organization has managed and lead marina projects throughout Puget Sound, completing three-quarters of the docks in Gig Harbor, including that district’s fireboat moorage.

Mr. Lindell stated that the firm provides a broad scope of engineering and survey services designed to expedite the project. Their team is positioned to work with the U.S. Army Corp of Engineers, Washington State Department of Ecology, Department of Fish and Wildlife, and assist in obtaining permits as well as addressing local tribe considerations. As structural engineers, they are qualified to oversee installation of the pilons. In addition, they could conduct a dive for biological assessment of possible endangered species and assist with addressing wetlands issues.

According the Mr. Lindell and Ms. Hargrave, a preliminary rough cost estimate for the project is estimated to be between \$10k and \$20k. While they can provide legal descriptions and establish easements, they recommended that we also obtain the services of a land use attorney to facilitate all legal aspects of the project.

Chairman Porterfield called a vote; Commissioner Adler made a motion that we move forward with determining the feasibility of having our own dock on Puget Sound, and Commissioner Albertson seconded. Motion passed.

Policy Update: Nothing new to report.

Website Update: Nothing new to report.

NEW BUSINESS

Commissioner Adler introduced the topic of Counting Service Calls and how the District can accurately reflect the efforts of our team in reports to the County and State. D/C Music responded, indicating that while we no longer receive the printouts from State of Washington as we did previously, in the near future we will have the ability to printout reports via the SAW’s Elite program where we enter the data into WEMISIS and/or NFIRs.

PUBLIC INPUT

None.

2019 BOARD MEETING SCHEDULE

Aug 6, 2019	3:00 PM
Aug 20, 2019	3:00 PM
Sep 3, 2019	3:00 PM
Sep 17, 2019	3:00 PM
Oct 1, 2019	3:00 PM
Oct 15, 2019	3:00 PM

Nov 5, 2019 3:00 PM
Nov 19, 2019 3:00 PM
Dec 2, 2019 3:00 PM *Monday*
Dec 17, 2019 3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 5:15 PM.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board