The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Commissioner Dale Porterfield called the meeting to order at 3:00 PM. Commissioner Dave Albertson, Commissioner Colleen Adler, Chief Jim Bixler, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Jeff Hayes. Excused: Assistant Chief (A/C) Jay Wiggins.

READING AND APPROVAL OF MINUTES

The minutes of June 4, 2019, Regular Board Meeting were presented. Commissioner Adler made a motion to approve the minutes. Commissioner Albertson seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY’S REPORT

Secretary to the Board presented a Letter sent to Bremerton Yacht Club from the District, which serves as formal notice that we have made other arrangements to moor fireboat Marine 27 at a different location and will no longer be using their dock, thus dissolving our agreement with BYC.

REVIEW OF RESOLUTIONS

Resolution #2019-18 Payroll & Expense vouchers #27190257 – #27190274 in the amount of $21,621.60 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

Resolution #2019-19 Transfer from Capital Project Fund to Current Expense Fund in the amount of $207.44 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

Resolution #2019-20 Capital Project Expense vouchers #27190275 – #27190276 in the amount of $2,800.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2019-21 Transfer from Current Expense Fund to the Reserve Fund the amount of $65,000.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.
**Chief’s Report**

DNR Wildland Contract: Chief Bixler reported on his conversation with Nancy Barker with the Department of Natural Resources. Our inquiry into the feasibility of reestablishing our contract for DNR Wildland protection has reportedly generated discussions among DNR departments. One of the challenges, we are informed, is that no one is still on staff at DNR who was involved in the initial changes. According to Ms. Barker, efforts to change the current status require a legislative solution. Discussions are ongoing.

**Safety Fair:** We have set the Safety Fair for September 7, 2019, and have received some interest from groups that could participate in the fair with a focus on community health.

**Electronic EMR:** We have been exploring the electronic system provided through the state that allows us to create electronic patient records that we can then upload into WEMSIS and NIFR once we reconnect to WiFi. Division Chief Ron Music has been leading the project, and we can now create patient records on-scene, and out in the field we will be able to print the EMR to facilitate patient handoff efforts. The team is requesting six handheld devices total; three will be paid for by the Association and three by the District, with final costs not to exceed $4,000. Commissioner Adler moved to approve, and Commissioner Albertson seconded. Motion passed.

**Training Officer Report**

In the absence of A/C Wiggins, Chief Bixler informed the Board that he had conducted a comprehensive wildland training class mid-June, and a comprehensive presentation on fighting wildland fires will be presented to volunteers during fire drill this evening.

**Unfinished Business**

**Capital Building Project:** We are still waiting on permits. A/C Wiggins stated one of the items we previously addressed regarding the 150 feet fire hydrant requirement is still showing up in the online County information. We will follow up with the appropriate Pierce County department.

**Future Boat Moorage:** Chief reported on efforts to assess the typography of the property under consideration to determine what the requirements will be to build a dock. The Sheriff’s office has indicated that they are definitely interested in the project, and we are receiving encouraging comments from Doug Richardson’s office regarding permitting.

**Parks and Recreation District:** We are exploring possible solution strategies to best determine what we can do to help Parks and Recreation that will be mutually beneficial without creating a financial hardship.

**Policy Update:** Nothing new to report.

**Website Update:** Nothing new to report.
NEW BUSINESS

None.

PUBLIC INPUT

None.

2019 BOARD MEETING SCHEDULE

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ADJOURN

There being no further business for discussion, the meeting adjourned at 5:00 PM.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board