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## MINUTES OF MARCH 4, 2019 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner Dale Porterfield called the meeting to order at 3:00 PM. Commissioner Colleen Adler, Commissioner David Albertson, Chief Jim Bixler, Assistant Chief Jay Wiggins (A/C), and Administrative Assistant (A/A) Ramona Wheeler attended.

### READING AND APPROVAL OF MINUTES

Minutes of the February 19, 2019, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the Minutes as written. Commissioner Adler seconded. Motion passed.

Minutes of the February 28, 2019, Special Policy Review Meeting were presented. Commissioner Albertson made a motion to accept the Minutes as written. Commissioner Adler seconded. Motion passed.

## REPORTS OF OFFICERS & BOARDS

### SECRETARY'S REPORT

Secretary to the Board shared a letter of gratitude received from West Pierce Fire & Rescue for the use of the department's reserve fireboat.

### REVIEW OF RESOLUTIONS

Resolution #2019-07 Payroll & Expense vouchers #27190100 – #27190118 in the amount of \$15,838.78 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

### CHIEF'S REPORT

West Pierce: Chief Bixler and A/C Wiggins had an informal meeting with West Pierce, strengthening our inter-agency relationship as they discussed common challenges and goals. Part of the discussion explored the possibility of Anderson Island Fire/Rescue obtaining surplus property; although West Pierce does not currently have anything specific that might be advantageous to our fire district, consideration will be given toward such opportunities in the future.

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CA \_\_\_\_\_  
DA \_\_\_\_\_  
DP \_\_\_\_\_

Reserve Fireboat: Commissioner Porterfield inquired about the condition of the recently returned reserve fireboat. Chief Bixler acknowledged that to prepare our reserve boat for increased summer response, we will need to complete some maintenance, including replacing the zinc anodes and painting the hull.

New Command Vehicle: Chief reported that the new Police-style 2019 Chevrolet Tahoe has been ordered, per previous approval by the Board of Fire Commissioners.

Volunteer Appreciation: During the recent period of severe snowstorms, Washington's governor declared a State of Emergency. In recognition of the extraordinary effort by volunteer firefighters, the Board of Commissioners unanimously decided to honor our volunteers for answering the call to serve our community, with a catered celebratory dinner on Tuesday, March 12, 2019, prior to fire drill activities.

### **TRAINING OFFICER REPORT**

Training Schedule: A/C Wiggins submitted the 2019 training calendar schedule to Commissioners.

EMS Conference: We have signed up for the upcoming 2019 Western Regional EMS Conference later this month, reported A/C Wiggins, and we anticipate taking four officers.

EMT personnel: We have lost additional EMTs, some of whom recently completed the course last year: one moved out of state, and life-situation changes, health, and employment have resulted in diminished response for a couple more EMTs. Not everyone has kept up with their certification requirements by attending OTEP training. We will be attempting to generate more interest as the weather warms up.

### **UNFINISHED BUSINESS**

Capital Building Project: Commissioner Porterfield reported on his research at Pierce County offices and his telephone conversation with architect Dan Kinkella, regarding project challenges:

1. **Building permits:** Kinkella states he separated the building permits last week, and they are preparing to resubmit.
2. **Residential vs. Commercial:** One key challenge raised by the County is the sprinkler system design and whether it should be commercial (R2) rather than residential (R3). This week on March 6, 2019, the County is holding a meeting at 8:00 a.m. to make a determination; A/C Wiggins and Commissioner Porterfield plan to attend the meeting.
3. **Sidewalk:** The County has implied that a possible sidewalk stipulation might apply; however, it appears that the building project might not fall under that requirement due to established precedent for Fox Island building construction.

Future Boat Moorage: Chief reported that we are moving forward through conversations with the Olsen family regarding possible acquisition of the Lyle's Store waterfront property. The store has not been designated as an historic site; however, there is concern about possible roadway easements.

LED Lights: Nothing to report.

SAFER Grants: A/A Wheeler presented information gleaned from a SAFER Grants webinar that focused specifically on recruitment and retention of volunteer firefighters. After review and discussion,

the Board determined that Anderson Island Fire/Rescue is not in position to submit a viable application that would meet prescriptive requirements for these particular grant funds. We will continue to seek additional funding sources for the department.

Snure Law Update: Policy review has been completed and we are in the process of incorporating revisions for finalization. Any remaining Snure requirements will be addressed prior to Commissioner approval.

Website Redesign: No progress to report.

**NEW BUSINESS**

None.

**PUBLIC INPUT**

None.

**2019 BOARD MEETING SCHEDULE**

Mar 19, 2019	3:00 PM
Apr 2, 2019	3:00 PM
Apr 16, 2019	3:00 PM
May 7, 2019	3:00 PM
May 21, 2019	3:00 PM
Jun 4, 2019	3:00 PM
Jun 18, 2019	3:00 PM
Jul 2, 2019	3:00 PM
Jul 16, 2019	3:00 PM

**ADJOURN**

There being no further business for discussion, the meeting adjourned at 4:30 PM.

**APPROVED:**

**ATTEST:**

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**Colleen Adler, Commissioner**

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**David Albertson, Commissioner**

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**Dale Porterfield, Commissioner**

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**James R. Bixler, Secretary to the Board**