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**MINUTES OF FEBRUARY 28, 2019
BOARD OF FIRE COMMISSIONERS
SPECIAL POLICY REVIEW MEETING**

A special all-day budget and policy review meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, Washington. Commissioner Dale Porterfield (Chair) called the meeting to order at 9:30 AM. Commissioner Dave Albertson, Commissioner Colleen Adler, Chief Jim Bixler, and Administrative Assistant (A/A) Ramona Wheeler attended.

DEPARTMENT POLICY MANUAL

PREVIOUSLY REVIEWED POLICIES:

Board of Fire Commissioners for Anderson Island Fire/Rescue began the review process of our Policy Manual at a previous Special Meeting that was held on November 7, 2018. During that initial meeting the Board completed review and discussion on policies 1115 to 1940. This special meeting was a continuation of the Policy Review. The second Special Meeting for the purpose of continuing the Policy Manual review was held on January 9, 2019, during which the Board reviewed and discussed policies 1945 through 3400.

Approval of Revised Policies:

Substantial revisions have been incorporated into the following policies, which were presented to the Board for review: No. 1960, Reimbursement for Instructors; No. 1965, Emergency Vehicle Driver Requirements; and, No. 2700, Disciplinary Action. After review and discussion, the Board approved the revised policies.

CONTINUING REVIEW – POLICIES 3460 TO 5220:

In the third Special Meeting, the Board completed its review and discussion of existing departmental policy. As noted during previous review sessions, some policies were determined to be current and timely, and the Board elected to accept them in their entirety. Other policies required updating through the discussion and deliberation process. The Board agreed to reconvene at a future date to finalize and approve the updated Policy Manual.

ADJOURN

There being no further policies remaining for review and discussion, the meeting adjourned at 4:00 PM.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

James R. Bixler, Secretary to the Board

Dale Porterfield, Commissioner