

Chief  
James R. Bixler

Assistant Chief  
Jay Wiggins



Commissioners:  
Colleen Adler  
David Albertson  
Dale Porterfield

Phone: (253) 884-4040

12207 Lake Josephine Blvd.  
Anderson Island, WA 98303

Fax: (253) 884-4057

**MINUTES OF JANUARY 9, 2019  
BOARD OF FIRE COMMISSIONERS  
SPECIAL POLICY REVIEW MEETING**

A special all-day budget and policy review meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Commissioner Dale Porterfield (Chair) called the meeting to order at 9:30 AM. Commissioner Dave Albertson, Commissioner Colleen Adler, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Jeff Hayes.

**DEPARTMENT POLICY MANUAL  
CONTINUING REVIEW – POLICIES 1945 TO 3400:**

Board of Fire Commissioners for Anderson Island Fire/Rescue began the review process of our Policy Manual at a previous Special Meeting that was held on November 7, 2018. During that initial meeting the Board completed review and discussion on policies 1115 to 1940. This special meeting was a continuation of the Policy Review.

Current Review Updates: The Board continued reviewing department policies today. Several of the policies were determined to be current and timely, and the Board elected to accept them in their entirety. Other policies required an analytical approach by the Board through collaborative discussions, resulting in comprehensive language that enhanced existing policy. Three key policies required signification revision: Policy No. 1960, Reimbursement for Instructors; Policy No. 2700, Disciplinary Action; and, Policy No. 1965, Driver Requirements and EVIP.

Commissioner Adler made a motion to finish the Policy Review at a future Special Meeting. Commissioner Porterfield seconded the motion. The next Special Policy Review Meeting scheduled by the Board will be held on Thursday, February 7, 2019, beginning at 9:30 a.m.

**ADJOURN**

There being no further time left for additional policy discuss, the meeting adjourned at 4:00 PM.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Colleen Adler, Commissioner

\_\_\_\_\_  
David Albertson, Commissioner

\_\_\_\_\_  
James R. Bixler, Secretary to the Board

\_\_\_\_\_  
Dale Porterfield, Commissioner