

Chief
James R. Bixler

Assistant Chief
Jay Wiggins



Commissioners:
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MINUTES OF JANUARY 2, 2019 REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Commissioner Dale Porterfield called the meeting to order at 3:00 PM. Commissioner Colleen Adler, Commissioner David Albertson, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Ramona Wheeler attended. Also in attendance: Jeff Hayes.

BOARD CHAIR NOMINATION

Commissioner Adler nominated Commissioner Porterfield to continue as Chairman of the Board of Fire Commissioners for Anderson Island Fire/Rescue, Pierce County Fire District #27. Commissioner Albertson seconded the nomination to signal endorsement; all were in favor. Commissioner Porterfield accepted the nomination and was elected to serve as Chairman for 2019.

READING AND APPROVAL OF MINUTES

The minutes of the December 18, 2018, Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the Minutes as written. Commissioner Alder seconded. Motion passed.

REPORTS OF OFFICERS & BOARDS

SECRETARY'S REPORT

WFCA Email: The Secretary to the Board introduced the email that was forwarded to Pierce County Fire Districts by Jordon Murray with Washington Fire Commissioners Association. The original email issued by the Washington Employment Security Department stated Commissioners may not be exempt from paid leave act deduction: "No, elected officials are not exempt. The legislature did not include an exemption for elected officials in this program as they have for other/similar programs. ESD must implement the law as passed." After review and discussion, it was agreed that PCFD #27 will proceed accordingly and include Board Commissioners in the Paid Family and Medical Leave premium payments until further notice.

BYC Amendment: The Secretary to the Board made available correspondence from Bremerton Yacht Club regarding our Marine 27 moorage agreement. Included, was the previously discussed amendment to the Memorandum of Understanding originally executed in May 2018. The new agreement is in response to a DNR requirement that necessitates us to move our fire boat "away from the dock and into deep water whenever there is a tide of minus one foot (1') or lower." Chief Bixler has signed the First Amendment to Memorandum of Understanding agreement.

January 2, 2019

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CA _____
DA _____
DP _____

REVIEW OF RESOLUTIONS

Resolution #2018-52 Payroll & Expense vouchers #27180592 – #27180602 in the amount of \$4,941.04 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

Resolution #2018-53 Capital Project vouchers #27180603 – #27180604 in the amount of \$1,920.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2019-01 Payroll & Expense vouchers #27190001 – #27190009 in the amount of \$12,310.26 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

CHIEF'S REPORT

During a recent equipment inspection, it was noted that the brake lines were broken and the entire braking system on the trailer for the backup fire boat has rusted through and is no longer operable. The station obtained the trailer in 2006, and this is the first time the brakes have needed work. Chief Bixler stated it has been determined that the current situation requires a complete rebuild, prior to our backup fire boat returning to the island. We are currently exploring best options and plan to do repairs inhouse, with anticipated cost estimates of \$1000 to \$1500.

TRAINING OFFICER REPORT

Due to recent holidays, we have not had any recent fire drills to report; our last drill was for EMS on December 18, 2018. A/C Wiggins reported that the standard training schedule has been finalized for Q1, and we will begin next week with maintenance and inventory.

We have two training requests for Train the Trainer Classes: 1) EVIP certification has changed again, and Captains Hayes and Reynolds will be attending to train on the new requirements; and, 2) an ICS trainer course is being offered in February, and we plan to send our Safety Officer, Captain Reynolds.

Volunteer firefighters will have the opportunity to participate in a live burn designed to improve technique and skills, which we have tentatively scheduled for February.

FIRE PREVENTION OFFICER REPORT

Captain Hayes provided an update on the Smoke Detectors Program and our final push, as the grant draws to a close. Smoke detectors have been distributed and/or installed throughout the project, and we have approximately 500 smoke detector units remaining to distribute over the next month.

UNFINISHED BUSINESS

Building: Architect Dan Kinkella informed us that he went to Pierce County to check on submission and discovered that progress was stalled when it inadvertently stayed on someone's desk over the holidays and had not been entered into the County's system for review and approval. According to Mr. Kinkella, it has now been entered into the County's system, and we are now waiting to learn the review cost fees.

Future Boat Moorage: No progress.

LED Lights: No progress.

Snure: We will be reviewing the Snure Laws Update and address Policy Manual implications during our review scheduled for Wednesday, January 9, 2019.

Website Upgrade: No progress.

NEW BUSINESS

Commissioner Albertson commented that he had been approached by Dr. Sharlene Holt, who has expressed safety concerns about emergency preparedness on the island. After review and discussion, Commissioner Adler suggested that we add an Emergency Preparedness section to our new website as part of the redesign, and the Board agreed that we should consider hosting another island Preparedness Fair in September. We will begin exploring feasible options for both projects.

PUBLIC INPUT

None.

2019 BOARD MEETING SCHEDULE

Jan 9, 2019	9:30 AM <i>Special Meeting</i>
Jan 15, 2019	3:00 PM
Feb 5, 2019	3:00 PM
Feb 19, 2019	3:00 PM
Mar 5, 2019	3:00 PM
Mar 19, 2019	3:00 PM

ADJOURN

There being no further business for discussion, the meeting adjourned at 3:45 PM.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board