MINUTES OF APRIL 17, 2017
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Commissioner Dale Porterfield called the meeting to order at 4:00 PM. Commissioner Dave Albertson, Commissioner Colleen Adler, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Julie attended. Also in attendance: Arron Reynolds and Jeff Hayes.

READING AND APPROVAL OF MINUTES:

The minutes of April 3, 2017 Regular Board Meeting was presented. Commissioner Albertson made a motion to accept the minutes. Commissioner Adler seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS:

SECRETARY’S REPORT

Review of the SS911 Annual Report. Chief asked if Commissioner Adler would be our department representative for SS911 information and updates.

REVIEW OF RESOLUTIONS

Void of Resolution #2017-12: After review and discussion, Commissioner Adler made a motion to void Resolution #2017-12. Commissioner Albertson seconded. Motion passed and Resolution 2017-12 is voided.

Resolution #2017-13 Payroll & Expense vouchers #27170173 - #27170195 in the amount of $28,298.35 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

FINANCIAL REPORT

The year-to-date 2017 budget for all funds was available for review. The cash balances are as follows to include the current invested amounts, March revenues, and April expenses:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Cash</th>
<th>Invested</th>
<th>Current Cash Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Fund</td>
<td>$21,455.48</td>
<td>$10,000.00</td>
<td>$11,455.48</td>
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<tr>
<td>Reserve Fund</td>
<td>$245,097.37</td>
<td>$245,000.00</td>
<td>$97.37</td>
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A/A Harter provided the Board with a chart, which showed operating tax revenue comparisons from 2007 through 2017. Commissioner Albertson complimented the staff for showing fiscal responsibility during times when the District had considerably less revenue to work with and higher expenses.

CHIEF’S REPORT

The motor on the boat has been repaired. It had a blown fuse and a bad coil. Scott Breshears from Mercury was out quickly to make those repairs. There was some discussion about how Mr. Breshears has saved the department a considerable amount of money when it comes to maintenance and repairs. He has not charged for parts or labor since we got the first fire boat several years ago. Chief would like to thank him at our annual banquet this year.

The last surplus ambulance has been sold for $5,000. It was delivered last week.

TRAINING OFFICER REPORT

We received positive feedback from our members who attended the Strategies and Tactics class in DuPont a couple of weeks ago.

The Chief’s Conference is coming up next month. It’s being held in Spokane. Both Chief and A/C are registered to attend.

Our regular training is ongoing.

UNFINISHED BUSINESS

AED’s: A/C reported that we will need 6 AEDs. We can get them on a state contract through Cardiac Science for $1,650 each. They come with a 7-year warranty. After discussion, Commissioner Adler made a motion to purchase the AEDs out of the Reserve fund. Commissioner Albertson seconded. Motion passed.

New Bond: Chief gave his report with a rough estimate of the costs for the projects we are hoping to accomplish if a new bond passes:

- Garage outbuilding with a decontamination station: $350,000
- Modification of back shed into living quarters: $150,000
- Front and back driveway: $100,000
- SCBA’s: $150,000
- Turnouts: $100,000
- Fire Pump in fireboat: $25,000
- Additional loader for 2nd ambulance: $25,000
- Thermal Imaging Camera: $10,000
- Volunteer jackets & badges: $10,000
There was discussion about the volunteer jackets/badges being part of the new bond. Commissioners Adler and Porterfield commented that they are not comfortable with those items being included in the bond. They feel that those items are something we should look at possibly taking from the Reserve account, if possible.

Chief would like to keep the bond under $1 million and he suggests that we go for a 10-year bond instead of a 15-year bond.

Chief was scheduled to be on the AICAB meeting agenda this week, but when speaking with the Bonding Agent he commented that he didn’t feel that we were ready to go to the public with our plans yet. We need to keep on track for the August ballot, but going public now is too soon. Chief will try to get on the AICAB agenda for either May or June.

Mobile Mechanic: We have received one bid so far, which was around $6,000-$7,000 a year, but that's only for general maintenance/service. Anything else would be extra. A/C spoke with WPFR about them doing our maintenance. Their response was that they charge $100/hour, but that they are currently understaffed and while they could address our maintenance issues, it would likely not be in a timely manner.

501(c)(3): Jeff Hayes reported that Melissa Ripley has a contact person who will prepare all the necessary paperwork. Once he gets a report from Lt. Ripley then he will report back to the Board.

L&I: Chief has not pursued that yet.

**NEW BUSINESS**

A fire prevention grant opened today. We would need a project in mind, and would need to check on the priorities before applying. A/C will report back at the next meeting. Chief commented that he feels applying for grants right now may not be the best considering all the tie-ups in WA D.C.

**PUBLIC INPUT**

The American Legion is hosting Bingo on Wednesday, April 28th with all proceeds benefitting the firefighters’ association.

**2017 BOARD MEETING SCHEDULE**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>May 1, 2017</td>
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<tr>
<td>May 15, 2017</td>
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<tr>
<td>September 5, 2017</td>
<td>4:00 PM Tuesday</td>
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<tr>
<td>September 18, 2017</td>
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ADJOURN
There being no further business, the meeting adjourned at 5:45 PM.

APPROVED:

ATTEST:

Colleen Adler, Commissioner

David Albertson, Commissioner

Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board