MINUTES OF JUNE 6, 2016
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Commissioner Dale Porterfield called the meeting to order at 4:00 PM. Commissioner Dave Albertson, Commissioner Colleen Adler, and Assistant Chief (A/C) Jay Wiggins attended. Capt. Jeff Hayes was also in attendance.

READING AND APPROVAL OF MINUTES:

The minutes of May 16, 2016 Regular Board Meeting were presented. Commissioner Albertson made a motion to accept the minutes. Commissioner Adler seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS:

SECRETARY’S REPORT

We received a letter from WSRB about some changes in their rating guidelines.

We received a letter regarding Chief’s department credit card which had been compromised. The fraudulent charges were denied and the card was cancelled and replaced.

REVIEW OF RESOLUTIONS

Commissioner Adler made a motion to purchase an ambulance from WPFR for $9,000.00; and additionally, to place our two older ambulances on the state surplus list. Commissioner Albertson seconded. Motion passed.

Resolution #2016-21 Expense voucher #27160251 in the amount of $9,000.00 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Adler seconded. Motion passed.

Resolution #2016-22 Payroll & Expense vouchers #27160252-27160270 in the amount of $11,124.93 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.

Resolution #2016-23 Transfer from Reserve in the amount of $9,000.00 was available for review and discussion. After review and discussion, Commissioner Adler made a motion to approve. Commissioner Albertson seconded. Motion passed.
**Chief’s Report**

We picked up the ambulance from WPFR last week and are waiting on a price from Ron Music for the lettering.

The Pancake Breakfast went well.

No news on grants as of yet.

**Training Officer Report**

We finished the last report for the generator grant from Puget Sound Air Pollution and it has been closed.

Brennan Diesel will be out next week to perform maintenance on our vehicles.

Four remaining EMT students still need to schedule the national test, which had a deadline of May 31, 2016. After some discussion, the Board recommended that the department not cover the cost of the test since they did not get it scheduled before the deadline.

Capt. Wolffe informed the Chiefs that he is not able to continue teaching at this time due to health issues. It was decided that he will still maintain his EMT Training Officer status, but that we will lighten his duties.

Regularly scheduled training is ongoing, as well as EVIP training.

**Unfinished Business**

Still need to organize some kind of recognition for the new EMT’s who passed the NREMT.

ERR: We need to update the ERR with a whole new concept of minimum/maximum percentages, and not specific with individual vehicles. We need to decide on what percentage of our revenue will fund the ERR (no less than 10% is our goal). We will need to check with older minutes to determine what was decided. We will discuss again at the June 20th meeting.

**New Business**

None.

**Public Input**

Capt. Hayes, President of AIFA, thanked the Commissioners for their presence and help at the Pancake Breakfast.
## 2016 Board Meeting Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>June 20, 2016 (ERR)</td>
<td>4:00 PM</td>
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<tr>
<td>July 5, 2016 (Tues.)</td>
<td>4:00 PM</td>
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<td>July 18, 2016</td>
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<td>August 1, 2016</td>
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<td>August 15, 2016</td>
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<td>September 6, 2016 (Tues.)</td>
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<td>September 19, 2016</td>
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<td>December 5, 2016</td>
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<tr>
<td>December 19, 2016</td>
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### Adjourn

There being no further business, the meeting adjourned at 4:59 PM.

### Approved:

ATTEST:

- Colleen Adler, Commissioner
- David Albertson, Commissioner
- Dale Porterfield, Commissioner

James R. Bixler, Secretary to the Board