MINUTES OF MARCH 17, 2014
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Chairman Dale Porterfield called the meeting to order at 6:03 PM. Commissioner Dave Albertson, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Julie Harter attended. Also in attendance: Ron Music and Esmeralda Martinez.

READING AND APPROVAL OF MINUTES:

The minutes of March 1, 2014 Regular Board Meeting was presented. Commissioner Albertson made a motion to accept the minutes. Commissioner Porterfield seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS:

SECRETARY’S REPORT

The WFCA Fireline newsletter was available for the Board.

We received a letter from the Pierce County Department of Emergency Management informing us of their plan to update and revise the Comprehensive Emergency Management Plan.

We received a letter from Enduris with information on their Cyber and Crime/Dishonesty Coverage.

REVIEW OF RESOLUTIONS

Resolution #2014-08 Transfer of Funds from Reserve for $11,000.00 was made available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Porterfield seconded. Motion passed.

Resolution #2014-09 Payroll & Expense Vouchers #27140105- #27140125 in the amount of $25,103.46 was available for review and discussion. After review and discussion, Commissioner Albertson made a motion to approve. Commissioner Porterfield seconded. Motion passed.
FINANCIAL REPORT

The year-to-date 2014 budget for all funds was available for review. The cash balances are as follows to include the current invested amounts, February revenues, and March expenses:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Cash</th>
<th>Invested</th>
<th>Current Cash Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Fund</td>
<td>$1,063.58</td>
<td>$-0-</td>
<td>$1,063.58</td>
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<tr>
<td>Reserve Fund</td>
<td>$301,685.41</td>
<td>$300,000.00</td>
<td>$1,685.41</td>
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<td>GO Bond Fund</td>
<td>$9,750.37</td>
<td>$9,700.00</td>
<td>$50.37</td>
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CHIEF’S REPORT

Pagers have not been ordered as of yet.

We have still been searching for trucks for A/C Wiggins. Chief did find out that we are able to purchase from the State contract site, so he has been looking there. We would be able to get a 2015 Chevy ¾ ton pickup for approximately $30,000, or approximately $31,000 for a 2015 Tahoe. Commissioner Porterfield commented that a pickup truck would be more practical for department use. Chief indicated that we would need to special order the vehicle, which would take anywhere from 60-90 days for delivery. He commented that A/C Wiggins favors Chevy over Ford. He commented that Ford is still making 2014 pickups and Chevy is only making 2015 models. After some discussion, the Board indicated that they would like to see more hard numbers before making a decision. The numbers will include options for a pickup truck as well as for a command vehicle. They would also like those numbers to include the lights and sirens.

Chief reported that there were a couple of minor volunteer injuries on the fireboat last week. He commented that one volunteer pinched his fingers in the door and the other scraped a leg.

The Garmin representative came out for training last week. He upgraded our system and also provided a new chip at no cost to us. The marine crew comments have been that they were very happy with the training.

Last week West Pierce Fire & Rescue requested to use Marine 2782 while their boat is in the shop. Chief allowed for them the use of 2782 and commented that he did so because they have been so generous in loaning to us in the past. They prepared and provided us with an Interlocal Agreement, which has been signed by their Chief; a copy which we received this morning. Commissioner Porterfield commented that he would like for Chief to give a “heads-up” to at least 2 of the Commissioners when something like this happens in the future. Chief commented that he did try contacting Commissioner Porterfield when this all came about, but that he only got voicemail. Commissioner Porterfield commented that he was on vacation and their cell phones were not getting proper reception.

There was some discussion on selling 2782. Commissioner Porterfield commented that he would like for Chief to reach out to neighboring districts to see if they would be interested in purchasing the boat by sending them a formal letter regarding such. Chief commented that it would be more appropriate to write a formal letter if the Board had actually declared 2782 surplus. After some discussion,
Commissioner Albertson made a motion to declare Marine 2782 surplus. Commissioner Porterfield seconded. Motion passed. Commissioner Porterfield commented that he would like for Chief to draft a letter offering 2782 for sale with the price that is listed in the recent marine survey. Chief commented that we could also list it in the ‘For Sale’ section of the WFCA newsletters. In addition to the proposal letter offering 2782 for sale, an option for shared ownership, with our department maintaining physical possession, should also be included.

Chief reported that the Firefighters Association is planning to fund a memorial bench for island resident, Steve Anderson. One of our volunteers will be making an exposed aggregate bench with some of Steve Anderson’s agates.

**TRAINING OFFICER REPORT**

The Garmin representative was out training the marine crew on their equipment last week.

We held a CPR class for the Riviera employees last week.

We are working on our extrication training. Last week we held a classroom session on extrication and this week we are planning a hands-on training session with the junk cars we obtained.

**UNFINISHED BUSINESS**

Commissioner Porterfield asked about the status on a name for the new boat. Chief commented that the vote came in with Reliance, but that was also the name of the Sheriff’s boat that sank and he feels that naming our new boat after a sunken boat would be inappropriate. He plans on holding another vote.

Commissioner Porterfield asked if we have received reimbursement for our fuel from the grant fiduciary. A/A Harter reported that we have not yet received it.

**NEW BUSINESS**

Commissioner Albertson reported briefly regarding the 2 recent AICAB meetings. One of the meetings was in regard to the revision of the County’s Comprehensive Plan. The second meeting was about the Shoreline Management Plan. He commented that as of right now he does not see either of them having any fire department related issues in them.

**PUBLIC INPUT**

Commissioner Porterfield asked Ron Music if he had anything to report on the recent conference training that he and some other members had attended. R. Music commented that until he has had a chance to speak with the other attendees he does not have anything to report at this time.

R. Music did comment that he has been working on a project that he would like to present to the Commissioners at the next meeting. He requested to be put on the next agenda.
2014 BOARD MEETING SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>April 7, 2014</td>
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<tr>
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<tr>
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<tr>
<td>July 21, 2014</td>
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EXECUTIVE SESSION

Commissioner Porterfield called for a 10 minute Executive Session at 7:05 PM to discuss personnel issues.

The meeting reconvened at 7:15 PM. Commissioner Porterfield announced that no decisions had been made and that the Board would take the discussion under advisement in regards to the personnel issues.

LONG RANGE PLANNING

Commissioner Porterfield tabled the long range planning discussion due to Commissioner Huffar’s absence. The Board feels that it would be in their best interest to have such discussion when all the Commissioners are present.

ADJOURN

There being no further business, the meeting adjourned at 7:16 PM.

APPROVED:

ATTEST:

Tom Huffar, Commissioner

Dale Porterfield, Commissioner

David Albertson, Commissioner

James R. Bixler, Secretary to the Board

March 17, 2014