MINUTES OF NOVEMBER 4, 2013
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Commissioner Tom Huffar called the meeting to order at 6:04 PM. Commissioner Dale Porterfield, Chief Jim Bixler, and Assistant Chief (A/C) Jay Wiggins attended. Also in attendance: Ron Music, Jeff Hayes, Colleen Adler, and Dave Albertson.

READING AND APPROVAL OF MINUTES:

The minutes of October 19, 2013, Special Budget Meeting were available for review. Commissioner Porterfield made a motion to accept the minutes as written. Commissioner Huffar seconded the motion. Motion passed.

The minutes of October 21, 2013, Regular Board Meeting were available for review. Commissioner Huffar commented that some comments that Ron Music made were not documented correctly and should be stricken from these minutes.

The minutes of October 26, 2013, Special Board Meeting were available for review. Commissioner Porterfield made a motion to accept the minutes as written. Commissioner Huffar seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS:

SECRETARY’S REPORT

Copies of the recent South Sound 911 Minutes were made available for review.

REVIEW OF RESOLUTIONS

Resolution #2013-32 Payroll & Expense Vouchers #27130471 - #27130481 in the amount of $8,802.07 was available for review and discussion. After review and discussion, Commissioner Porterfield made a motion to approve. Commissioner Huffar seconded. Motion passed.

CHIEF’S REPORT

Chief traveled to Port Angeles last week to view the fireboat progress. We are still anticipating delivery at the end of November. Currently, we are working on graphics on the boat. There is no name for the boat as of yet.
The final chapter of the Officer’s Class is in a week and will have a written test.

**TRAINING OFFICER REPORT**

We had a CPR class for the public this past Saturday. We had 6 attendees.

During tomorrow’s officer meeting we will be discussing our engineer class and EVIP class to set dates for next year’s training calendar.

**POLICY REVIEW**

There was some discussion about the policy for EMT Classes – specifically in regards to sending members off island for EMT class. One of our members is currently attending an EMT class through Pierce College. After discussion, the Board decided that they would wait until said member passed the class to make a decision on whether or not they will cover the cost.

The remaining 10 policies were tabled tonight. Commissioner Huffar commented that he will have them available for review at the next meeting.

**UNFINISHED BUSINESS**

Commissioner Porterfield brought up the topic of the Appraisal for the boat: Chief reported that the appraiser was out last week and we should have the report available by the next meeting.

Commissioner Porterfield commented that he spoke with A/A Harter after the last meeting about Chief’s time cards and the vacation time remaining. After review, her figures at the last meeting were correct. Commissioner Porterfield commented that he would like to review Chief’s time sheets once a month to compare the contingent balances against the monthly timesheets.

Commissioner Porterfield questioned whether or not Chief had contacted the Fiduciary Agent for the grant in regards to selling our old fireboat. Chief indicated that he is waiting for a return call.

The Board called for a 5 minute break at 6:30PM to call A/A Harter about the October revenues. Chief reported back that the October revenues were approximately $99,000.00.

**NEW BUSINESS**

AICAB Representative: We have 2 volunteers from outside the fire department interested in being a representative for the fire department on AICAB. We also have one of our members, Arron Reynolds, who has volunteered to be the fire department representative for AICAB. We have until the end of December to make a choice for our representative. After further discussion, the two prospective commissioner candidates were present at the meeting and were asked if they would consider being a fire department representative for AICAB. They both indicated that they would be interested.
PUBLIC INPUT
None.

2013 BOARD MEETING SCHEDULE

November 18, 2013   6:00 PM
December 2, 2013    6:00 PM
December 16, 2013   6:00 PM

ADJOURN

There being no further business, the meeting adjourned at 6:42 PM.

APPROVED:

ATTEST:

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Tom Huffar, Commissioner

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Dale Porterfield, Commissioner

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Stephen Woolley, Chairman/Commissioner

James R. Bixler, Secretary to the Board