MINUTES OF AUGUST 6, 2012
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Chairman Tom Huffar called the meeting to order at 6:00 PM. Commissioner Dale Porterfield, Commissioner Stephen Woolley, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, Administrative Assistant (A/A) Julie Harter, and members, Ron Music and Eric Cunningham were also in attendance.

READING AND APPROVAL OF MINUTES:
The minutes of July 16, 2012 Regular Board Meeting was available for review. Commissioner Woolley made a motion to accept the minutes as written. Commissioner Porterfield seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS:

SECRETARY’S REPORT

Chief Bixler presented a Report of Accident for Chairman Huffar’s signature for a member who was injured during a call. He also presented an Invoice Voucher to be signed by the Chairman for a member who was also injured and received medical treatment. Both will be sent to the Board for Volunteer Firefighters for processing.

No other correspondence.

REVIEW OF RESOLUTIONS
Resolution #2012-30 Payroll & Expense Vouchers #27120417- #27120433 in the amount of $21,880.31 was available for review and discussion. After review and discussion, Commissioner Porterfield made a motion to approve. Commissioner Woolley seconded. Motion passed.


Resolution #2012-32 Declaring 1981 Hendrickson Surplus Property. After review and discussion, Commissioner Porterfield made a motion to approve. Commissioner Woolley seconded. Motion passed.
Resolution #2012-33 Declaring 1975 Ford Beverage Truck Surplus Property. After review and discussion, Commissioner Porterfield made a motion to approve. Commissioner Woolley seconded. Motion passed.

Resolution #2012-34 Declaring 1994 Ford Explorer Surplus Property. After review and discussion, Commissioner Porterfield made a motion to approve. Commissioner Woolley seconded. Motion passed.

**Chief’s Report**

We have the fuel tank, which was filled with diesel last week. We purchased the trailer this week for approximately $1,900.00.

The Hendrickson engine we loaned to McNeil Island has returned. The fire department from Alabama who is purchasing it plans to pick it up within the next 2 weeks.

The storage shed at the Bremerton Yacht Club was put up last weekend.

Chief is planning to take vacation for the next 2 weeks.

**Training Officer Report**

The Firefighter 1 class is coming along. They’re about half way through.

There was discussion about the tracking of certification expiration dates and how we need a more effective way to track the training of our members. After lengthy discussion, it was determined that a meeting between Chief, A/C Wiggins, Captain Huffar, and Captain Music was needed to discuss the issue.

**Policy Review**

Tabled.

**Unfinished Business**

The contract with Pierce County Ferry was discussed. The district attorney, Joe Quinn, made some language changes to the contract, copies which were available for review by the Board. After discussion, Commissioner Porterfield made a motion move forward with the contract and send the revised contract to the Ferry Administrator. Commissioner Woolley seconded. Motion passed.

**New Business**

Commissioner Porterfield had requested to review timesheets each month. The timesheets were made available for review, as requested. Commissioner Porterfield commented that he felt the Board should review the timesheets every month. After lengthy discussion, it was decided that the Board would only review the Chief’s timesheets since Chief reviews the timesheets for the other employees.
A/A Harter provided draft copies of the BARS restructure of the operating budget for review by the Board. She commented that the restructured BARS codes take effect January, 2013 and this draft will be a guide when preparing for next year's budget.

**PUBLIC INPUT**

None.

**2012 BOARD MEETING SCHEDULE**

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<tr>
<td>August 20, 2012</td>
<td>6:00 PM</td>
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<tr>
<td>September 4, 2012</td>
<td>5:30 PM (Tuesday)</td>
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<tr>
<td>September 17, 2012</td>
<td>6:00 PM</td>
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<tr>
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**ADJOURN**

There being no further business, the meeting adjourned at 7:20 PM.

**APPROVED:**

**ATTEST:**

Tom Huffar, Chairman/Commissioner

Dale Porterfield, Commissioner

Stephen Woolley, Commissioner

James R. Bixler, Secretary to the Board