MINUTES OF MARCH 19, 2012
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Chairman Tom Huffar called the meeting to order at 6:00 PM. Commissioner Dale Porterfield, Commissioner Stephen Woolley, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, Administrative Assistant (A/A) Julie Harter, and Captain Ron Music attended.

READING AND APPROVAL OF MINUTES:

The minutes of March 5, 2012 Regular Board Meeting was presented. Commissioner Porterfield made a motion to accept the minutes. Commissioner Woolley seconded the motion. Motion passed.

REPORTS OF OFFICERS & BOARDS:

SECRETARY’S REPORT

No correspondence.

REVIEW OF RESOLUTIONS
Resolution #2012-08 Payroll & Expense vouchers #27120142- #27120160 in the amount of $25,940.17 was available for review and discussion. After review and discussion, Commissioner Porterfield made a motion to approve. Commissioner Woolley seconded. Motion passed.

FINANCIAL REPORT
The year-to-date 2012 budget for all funds was available for review. The cash balances are as follows to include the current invested amounts, February revenues, and March expenses:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Cash</th>
<th>Invested</th>
<th>Current Cash Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Fund</td>
<td>$1,642.20</td>
<td>$-0-</td>
<td>$1,642.20</td>
</tr>
<tr>
<td>Reserve Fund</td>
<td>$361,435.31</td>
<td>$321,435.00</td>
<td>$40,000.31</td>
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<tr>
<td>GO Bond Fund</td>
<td>$10,252.78</td>
<td>$10,000.00</td>
<td>$252.78</td>
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A/A Harter reported that it was not necessary to transfer funds in order to cover tonight’s Resolution. We received more revenue in February than was expected.
CHIEF’S REPORT

A/C Wiggins and A/A Harter attended the FEMA Applicant Agent Briefing meeting in Tacoma on March 14th. At the conclusion of that meeting they scheduled our individual kick-off meeting for Friday, March 16th. Chief, A/C Wiggins, and A/A Harter were all present for the kick-off meeting, which was an introduction to the process of preparing and completing the necessary paperwork for the storm grant through the State of Washington and through FEMA. A/A Harter has another meeting scheduled to meet with the FEMA representative on Friday, March 23rd.

The motors for the boat have been ordered. Chief was informed that the motors are on backorder and aren’t expected to ship until sometime around April 2nd. Chief will work on trying to get them here faster.

In reviewing the ERR Chief noticed that there are quite a few items that need to be updated. Chief would like to meet with the Officers to get their input first and will then bring their ideas to the Board so that we can then have an ERR review meeting. The Board agreed that speaking with the Officers first is a good idea.

Chief and A/C met with Thomas VanNuys, who works with us on our computer system. They reviewed our options with the red box, which has been down for most of this year, and is what we use to communicate with Fire Comm. Chief plans to schedule a meeting to meet with Fire Comm to discuss other options as the red box has been trouble for us since we got it. There was also discussion about moving our server information to the cloud, which would be very helpful in the event our server goes down.

TRAINING OFFICER REPORT

The EMT class is wrapping up. They should be finished sometime during the first week in April.

We are continuing with our regular ongoing training schedule.

Captain Music is working on having an in-house Firefighter 1 program this summer. Chief has approved his proposed plan. Captain Music reported that all training will be set up and held at our station, along with testing, for close to $4,000.00. We will be able to receive training reimbursement from the state as well. He will report back as more information is available.

POLICY REVIEW

Tabled.

UNFINISHED BUSINESS

Regarding the ferry contract: Chief received an email back from the Ferry Administrator indicating that our contract was forwarded on to their contract review person.

Regarding the fuel tank: Chief is still shopping around and is also considering a fuel truck.
Commissioner Huffar called for an Executive Session at 6:45PM to discuss a member issue. Commissioner Huffar called the meeting back to order at 7:13 PM and indicated that no decisions were made. He did indicate that the Board stands behind the Chief’s decision 100%.

**NEW BUSINESS**

Chief commented that we should have a contract with the Anderson Island Parks for fire suppression, and also with Anderson Island Elementary School in the future. After discussion, the Board indicated that they do not want to enter into any contracts until the ferry contract has been resolved.

**PUBLIC INPUT**

None.

**2012 BOARD MEETING SCHEDULE**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>April 2, 2012</td>
<td>6:00 PM</td>
<td>September 4, 2012</td>
<td>5:30 PM (Tuesday)</td>
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<tr>
<td>April 16, 2012</td>
<td>6:00 PM</td>
<td>September 17, 2012</td>
<td>6:00 PM</td>
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<td>May 7, 2012</td>
<td>6:00 PM</td>
<td>October 1, 2012</td>
<td>6:00 PM</td>
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<tr>
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<tr>
<td>August 20, 2012</td>
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**ADJOURN**

There being no further business, the meeting adjourned at 7:20PM.

**APPROVED:**

**ATTEST:**

Tom Huffar, Chairman/Commissioner

Dale Porterfield, Commissioner

Stephen Woolley, Commissioner

James R. Bixler, Secretary to the Board