MINUTES OF MARCH 7, 2011
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Chairman Tom Huffar called the meeting to order at 6:00 PM. Commissioner Laura Worley, Commissioner Stephen Woolley, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, Administrative Assistant (A/A) Julie Harter, and Volunteer Firefighters, Thomas Van Nuys, Ron Music, and Kip Younglove also attended.

READING AND APPROVAL OF MINUTES:

The minutes of February 22, 2011 Regular Board Meeting was available for review. Commissioner Huffar made a motion to accept the minutes as written. Commissioner Woolley seconded the motion with the correction one typo under the Financial Report. Motion passed.

REPORTS OF OFFICERS & BOARDS:

SECRETARY’S REPORT

We received notice from Tanner Electric of a rate change increase set to take place in April. The increase is occurring island-wide.

Enduris set a letter indicating that the insurance claim on the flooded kitchen has been settled and closed.

Chief received a letter from Volunteer Firefighter, Ray Myers, who is asking the department to pay for his wife’s ambulance transport costs of $1,264.28. He was under the impression that he was enrolled in the insurance coverage when he joined the department in March of 2010. Mr. Myers was informed that the department only does an annual renewal of this insurance, which takes place in February. Chief Bixler commented that we do an annual renewal so that we are not renewing members at multiple times throughout the year. Commissioner Worley commented that she assumed members were enrolled at the time they started with the department. Commissioner Huffar would like to have requirements set and met by a member before they are eligible for any benefits. Commissioner Woolley commented that he feels a member should be eligible for benefits after he or she completes the recruit academy. Commissioner Huffar agrees with the recruit academy requirement. Commissioner Worley feels that the benefits should be in effect after the member has been here for 60-90 days. Ron Music and Thomas Van Nuys both commented that, in their opinions, a member should also have met some sort of attendance requirement prior to receiving any benefits. After lengthy discussion, the Board decided to table paying Mr. Myers’ bill until he receives notice from his primary insurance company on how much they will

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cover. In addition, the Board would like Chief and A/C to present an updated Volunteer Application Packet, which contains more details on what benefits are available to the volunteers and what is expected of them once they are a member.

**REVIEW OF RESOLUTIONS**

Resolution #2011-06 Payroll & Expense Vouchers #27110130 - #27110148 in the amount of $19,316.82 was available for review and discussion. After review and discussion, Commissioner Worley made a motion to approve. Commissioner Woolley seconded. Motion passed.

**CHIEF’S REPORT**

The boat repairs have been resolved. Chief was informed that it is looking good for us to receive the grant for new motors.

In regards to the fire engine from South King Fire & Rescue; they held their meeting, declared their fire engine surplus, and reviewed our offer. However, it is their policy to advertise surplus equipment for 3 weeks and then go out to bid. Chief indicated that we will need to resubmit our bid. The Board approved resubmitting the bid.

**TRAINING OFFICER REPORT**

We are sending 4 members to Burn to Learn in North Bend this coming weekend.

A/C Wiggins reported that while at the WA State Training & Safety Officer’s Conference in Yakima, Captain Music was appointed to the WA State Training & Safety Officer’s Board. He will attend monthly meetings. This will be good for our department as we will get more information and opportunities for training in the future.

**POLICY REVIEW**

Policy #200-01 Radio Communications was presented for review tonight. After review and discussion, it was agreed to make some minor adjustments throughout. Commissioner Woolley is to make corrections and present this policy for final review and approval at the next meeting.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Captain Music brought up discussion about the possible purchase of a vehicle to be used for training and other department related events. He commented that recently we sent 6 members to Yakima and had to use Chief’s command vehicle, which was great for transportation, but it took our command vehicle away from the island. Lt. Van Nuys suggested the purchase of a larger pick-up truck, such as a 4 door crew cab. We would be able to use the vehicle not only for training, but for transporting our oxygen bottles,
lumber, gravel, etc. when needed. Currently, the vehicle we’re using to transport members to the boat for drills and calls is fine for an on-island vehicle; however, it cannot be trusted to travel long distances off island. Commissioner Worley commented that we had discussed this topic before, however, it was decided against at budget time. Commissioner Woolley feels that we should re-visit the ERR because if we are able to purchase a fire engine for substantially less than what we have allocated in the ERR, then it is possible that we could use remaining funds for this vehicle purchase. No decisions were made regarding this topic; however, the Board will discuss it further.

**PUBLIC INPUT**

None.

**2011 BOARD MEETING SCHEDULE**

- March 21, 2011 6:00 PM
- April 4, 2011 6:00 PM
- April 18, 2011 6:00 PM
- May 2, 2011 6:00 PM
- May 16, 2011 6:00 PM
- June 6, 2011 6:00 PM
- June 20, 2011 6:00 PM
- July 5, 2011 6:00 PM
- July 18, 2011 6:00 PM
- August 1, 2011 6:00 PM
- August 15, 2011 6:00 PM
- September 5, 2011 6:00 PM – Labor Day
- September 19, 2011 6:00 PM
- October 3, 2011 6:00 PM
- October 17, 2011 6:00 PM
- November 7, 2011 6:00 PM
- November 21, 2011 6:00 PM
- December 5, 2011 6:00 PM
- December 19, 2011 6:00 PM

**ADJOURN**

There being no further business, the meeting adjourned at 7:20 PM.

**APPROVED:**

**ATTEST:**

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**Tom Huffar**, Chairman/Commissioner

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**Stephen Woolley**, Commissioner

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**Laura Worley**, Commissioner

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**James R. Bixler**, Secretary to the Board