The regular meeting of the Pierce County Fire Protection District #27 Board of Fire Commissioners was held at 12207 Lake Josephine Blvd., Anderson Island, WA. Chairman Tom Huffar called the meeting to order at 6:00 PM. Commissioner Laura Worley, Commissioner Stephen Woolley, Chief Jim Bixler, Assistant Chief (A/C) Jay Wiggins, and Administrative Assistant (A/A) Julie Harter attended.

**READING AND APPROVAL OF MINUTES:**

The minutes of November 15, 2010, Regular Board Meeting was available for review. Commissioner Worley made a motion to accept the minutes as written after a minor adjustment was made. Commissioner Woolley seconded the motion. Motion passed.

**REPORTS OF OFFICERS & BOARDS:**

**SECRETARY’S REPORT**

We received a new water contract from Riviera. A/A Harter indicated that she requested a faxed copy of the current contract from the Riviera today; however, they had not sent it over as of yet. Commissioner Worley suggested that we table this matter until we have a copy of the current contract from Riviera.

Enduris has provided us with a copy of their 2010 Annual Report, and copies were provided to the Board members.

We have a letter from the IRS stating that we owe approximately $30,000 in unpaid social security taxes from the year of 2007. The IRS requested that we provide them with all of our 2007 tax information, which A/A Harter did back in September. This current letter is their response after having reviewed our information. This could be an issue due to the fact that social security and medicare taxes were not being held from volunteer pay during that year, or it could also be because Chief, A/C, and the former A/A had elected not to pay into social security as they are exempt under the Public Employees Retirement System (PERS) and the Law Enforcement Officer and Fire Fighter Retirement System (LEOFF) as fire district employees. After discussion, the Board feels we will need to contact a tax attorney to get this figured out. The Board gave Chief permission to contact our district attorney for further direction.

Chief presented our 2011 WFCA Employee Benefit Program Employer Application/Renewal to Commissioner Huffar for signature.
REVIEW OF RESOLUTIONS

Resolution #2010-33 Payroll & Expense Vouchers #27100622 - #27100638 in the amount of $17,793.36 was available for review and discussion. Commissioner Worley questioned the high gas prices at the Island Store, which prompted a brief discussion of the pros and cons of having our own tank and whether or not it would save us money. After review and discussion, Commissioner Worley made a motion to approve. Commissioner Woolley seconded. Motion passed.

CHIEF’S REPORT

The green buoy in Oro Bay disappeared a few weeks ago and it’s unclear as to what exactly happened to it. Our deal with the 3 yacht clubs is that they will split the costs of any maintenance and our department will perform the maintenance. Chief ordered a replacement buoy and an invoice has been forwarded on to the 3 yacht clubs for reimbursement.

We had numerous service calls last month due to the wind storms. On the night of November 15 we cleared 47 trees from the roadways. In reviewing the service call numbers Commissioner Worley commented that she would like to have all of the service calls included in the total call numbers. Chief indicated that only 1 service call was shown because technically it was one general alarm, or one long call. Commissioner Worley stressed the importance of tallying all the service calls.

Chief feels that the volunteers who responded for the storm calls should be compensated with a lump sum. After discussion, the Board decided that paying the volunteers a lump sum of $100 for that night would be fair compensation.

The Board called an Executive Session at 6:30 PM to discuss disciplinary actions of a volunteer. The board reconvened at 6:45 PM.

Chief reported that the server went down for about a week right before Thanksgiving. While repairs were being made the security camera system was unplugged. During that time 2 of our front security cameras were stolen. We had 2 new cameras ordered and plan to have them installed this week. Commissioner Worley commented that we should obtain a police report.

TRAINING OFFICER REPORT

We were supposed to send 5 members to Burn to Learn next weekend; however, that training session was rescheduled to this past weekend. We were never notified of the change until the last minute, so now we will have to try and get them in during the March BTL.

Coming up in February there is a fire training conference in Wenatchee and also the EMS conference in Ocean Shores. We have a few people who are interested and a few spots still open.

We received a TEW grant for $7,000 worth of marine equipment. We are waiting on final approval.

POLICY REVIEW

Tabled.
**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Commissioner Woolley brought up the Chief’s new employment contract, which he would like to see discussed at the next meeting. Commissioner Huffar advised to place that topic on the Agenda for our next meeting.

A/C Wiggins reported that our new replacement defibrillators arrived, but they did not come with new batteries. We are in the process of ordering new batteries for them.

**PUBLIC INPUT**

None.

**2010 BOARD MEETING SCHEDULE**

December 20, 2010 6:00 PM

**2011 BOARD MEETING SCHEDULE**

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**ADJOURN**

There being no further business, the meeting adjourned at 7:00 PM.

**APPROVED:**

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**ATTEST:**

Tom Huffar, Chairman/Commissioner

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Stephen Woolley, Commissioner

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Laura Worley, Commissioner

James R. Bixler, Secretary to the Board